भारतीय भेषजी परिषद्
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय के अंतर्गत सांविधिक निकाय)
भारत सरकार
आई-300, तीसरी मंज़िल, टावर-1, वर्ल्ड ट्रेड सेंटर,
नौरोजी नगर, नई दिल्ली-110029
टेलीफोन नंबर 011-65218900-01
E-mail: registrar@pci.nic.in

PHARMACY COUNCIL OF INDIA
(Statutory body under Ministry of Health & Family Welfare)
Government of India
I-300, 3rd floor, Tower-I, World Trade Centre,
Nauroji Nagar, New Delhi-110029
Telephone No. 011-65218900-01
E-mail: registrar@pci.nic.in

Ref. No: IT-12/3/2025-IT   **Circular**   **Dated:16.10.2025**

To All,

a. Approved Pharmacy Institutions
b. Examining Authority (Universities/Boards)
c. State Governments

Subject: Mandatory Compliance for the AEBAS (Aadhaar Enabled Biometric Attendance System) Registration and Onboarding Process

Ref:

a. Council's circular No. 14-264/2020-Faculty Module/5527 dated 13.12.2023
b. Council's circular No. 14-264/2020-Faculty Module/5556 dated 24.01.2025
c. Council's circular No. 14-264/2020-Faculty Module/5874 dated 14.02.2025
d. Gazetted Notification Number So. 1362 (E) dt. 21.03.2025
e. Council's circular No. 523 dated 01.05.2025
f. Council's circular No. 539 dated 13.06.2025
g. Council's circular No. 552 dated 01.07.2025

Sir/ Madam,

This is to reiterate and further strengthen the directions already issued by the Council regarding the implementation of the Aadhaar Enabled Biometric Attendance System (AEBAS) across all PCI-approved Pharmacy Institutions, in pursuance of the Gazetted Notification S.O. 1362(E) dated 21.03.2025 issued by Ministry of Health & Family Welfare.

As per the said notification and subsequent Council circulars, all approved institutions were mandatorily required to complete the AEBAS registration and onboarding process as prescribed under the centralized attendance monitoring portal of PCI i.e. https://central.pci.ac.in/.

Institutions are therefore directed again as a final reminder to ensure completion of the following steps without any omission **on or before 31.12.2025** positively:

1. Acquire and install approved AEBAS biometric devices in alignment with the specifications outlined in the previous circulars for the device procurement. Further, all institutions must update the record on the DIGI-PHARMed Portal in the AEBAS section.

2. All PCI Approved institutions must register their institution and complete

1

onboarding of all their faculty (with valid BH-P ID) on the Central AEBAS Portal (https://central.pci.ac.in/).

3. Register and configure the devices through the nodal login, following the detailed instructions outlined in the Nodal Officer Manual available at https://central.pci.ac.in.

4. All faculty members need to be verified and activated through the nodal admin dashboard, followed by synchronization of devices for real-time attendance tracking.

5. All authorized teaching faculty are required to regularly record attendance using the registered biometric devices.

Organizations are instructed to refer to the comprehensive AEBAS Implementation FAQs and User Manuals found on the PCI website for assistance with onboarding, device registration, and user management.

Compliance Note: It is important to note that any institution that does not fully complete the AEBAS registration and onboarding process, including acquiring devices, registering them, onboarding faculty, and regular marking of the attendance in AEBAS will not be eligible for the consideration of their SIF Application for the Academic Session 2026–2027.

Incomplete registration, malfunctioning devices, or failure to onboard faculty on the AEBAS portal will be regarded as non-compliant.

Therefore, all institutions are directed to strictly follow the above instructions and finalize the process well ahead of the specified deadline.

For any technical assistance or grievance related to AEBAS registration, institutions may log a request through the PCI Grievance Portal at https://digipharmed.pci.gov.in/#/login-issue under the category "AEBAS / Technical Issue."

Yours faithfully,

(ANIL MITTAL)
Registrar-cum-Secretary